

Office of State Uniform Payroll  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

February 20, 2017

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2017-36

TO: LaGov HCM Paid Agency Human Resources  
and Employee Administration Staff

FROM: Andrea P. Hubbard  
Director

SUBJECT: Release of Affordable Care Act (ACA) Forms 1095-C

State Mail has begun printing and mailing the 2016 Forms 1095-C (Employer-Provided Health Insurance Offer and Coverage). Employees and covered individuals should receive their form by Friday, February 24, 2017. Forms were mailed to active employees using the LaGov HCM mailing address, or permanent address if no mailing address exists. For inactive employees (retirees, survivors, and COBRA participants), forms were mailed using the address provided by the Office of Group Benefits.

The ACA webpage for state employees has been updated in addition to the pre-recorded message on the ACA telephone line (225-219-9434). Information will also be added to the LEO home page.

Employee questions should be directed to the agency's human resources office or to the ACA dedicated telephone number. Agency questions concerning ACA and/or the IRS form should be directed to the OSUP Benefits and Financial Administration (BFA) Unit at [\\_DOA-OSUP-BFA@LA.GOV](mailto:_DOA-OSUP-BFA@LA.GOV) or (225):

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